

July 1, 2011

Department of Public Safety and Corrections Corrections Services



Strategic Plan FY 2011-2012 to 2015-2016

Appendices

STRATEGY ANALYSIS CHECKLIST

The Department has utilized the Strategy Analysis Checklist as each goal, objective, and strategy has been developed. This is an aggregate checklist for the entire plan; individual checklists are available upon request.

Yes **Analysis**

- ☒ Cost/benefit analysis conducted
- ☒ Financial or performance audit used (OPB and Legislative Auditor)
- ☒ Benchmarking for best management practices used (national/Southern Region)
- ☒ Act 160 reports used
- ☒ Other analysis or evaluation tools used (Accreditation Reports)
- ☒ Impact on other strategies considered
- ☒ Stakeholders identified and involved

Yes **Authorization**

- ☒ Authorization exists
- ☐ Authorization needed

Yes **Organization Capacity**

- ☒ Needed structural or procedural changes identified
- ☒ Resource needs identified
- ☒ Strategies developed to implement needed changes or address resource needs
- ☒ Responsibility assigned

Yes **Time Frame**

- ☐ Already ongoing
- ☐ New, startup date estimated
- ☒ Lifetime of strategy identified

Yes **Fiscal Impact**

- ☒ Impact on operating budget
- ☐ Impact on capital outlay budget
- ☒ Means of finance identified
- ☒ Return on investment determined to be favorable



PRIMARY PERSON BENEFITING FROM EACH OBJECTIVE

	Governor	Legislature	Victims	Law Enforcement Entities	Offenders	Citizens	HR Policies Women and Children	Public Safety	Workforce Planning	Better Health
Secretary – Executive										
I.1	x	x	x	x	x	x	x	x		
II.1			x	x	x			x		
II.2			x	x	x	x		x		
III.1		x	x	x	x	x		x		x
III.2		x	x	x	x	x		x		x
Secretary - Office of Management & Finance										
I.1		x			x	x	x	x		
I.2		x			x	x		x		
Secretary - Office of Adult Services										
I.1		x			x			x		
II.1					x			x	x	
III.1		x	x	x	x	x		x		
III.2		x	x	x	x			x		
III.3		x	x	x	x	x		x		
IV.1			x	x		x		x		
V.1					x			x		x
V.2					x			x		x
V.3			x	x	x	x		x		
VI.1			x	x	x			x		
Secretary - Board of Pardons										
I.1	x	x	x	x	x	x		x		
Secretary - Board of Parole										
I.1			x	x		x		x		



DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS – CORRECTIONS SERVICES
STRATEGIC PLAN FY 2011-12 to FY 2015-16

	Governor	Legislature	Victims	Law Enforcement Entities	Offenders	Citizens	HR Policies Women and Children	Public Safety	Workforce Planning	Better Health
Correctional Facilities – Administration										
I.1				x	x		x	x		
Correctional Facilities – Incarceration										
I.1		x	x	x	x	x		x		
II.1		x	x	x	x			x	x	
III.1		x	x	x	x			x		x
IV.1			x	x	x		x	x		
Probation and Parole – Administration and Support										
I.1		x	x	x	x		x	x		
Probation and Parole – Field Services										
I.1		x	x	x	x		x	x		
I.2		x	x	x	x	x	x	x		
Local Housing of State Adult Offenders										
I.1		x	x	x	x			x		
Adult Work Release										
I.1		x	x	x	x			x		
Reentry (Local Level)										
I.1		x	x	x	x	x		x		
Prison Enterprises										
I.1					x					
I.2					x					
I.3					x					
II.1		x			x	x		x		
III.1		x			x	x				



Performance Indicator Documentation

Program: Office of the Secretary

Objective I.1: Ensure that 100% of Department institutions and functions achieve accreditation with the American Correctional Association (ACA) through 2016

Indicator Name: Percentage of Department institutions and functions with ACA accreditation

LaPAS PI Code: 1485

1. **Type and Level:** Key; Quality.
2. **Rationale:** ACA accreditation forms the foundation of the Department's operations and is a continuing catalyst for productive change. In order to maintain accreditation, a unit must be found in compliance with 100% of the mandatory standards and a minimum of 90% of the non-mandatory standards.
3. **Use:** ACA standards can be used by internal management as a benchmark for departmental performance. Standards are also used for performance-based budgeting purposes to identify savings that arise from compliance with standards (for example, significant savings in insurance premiums).
4. **Clarity:** ACA = American Correctional Association.
5. **Validity, Reliability, and Accuracy:** Accreditation involves an initial audit during which a unit is measured according to sets of mandatory and non-mandatory standards.
6. **Data Source, Collection, and Reporting:** Office of the Secretary.
7. **Calculation Methodology:** Divide the number of Departmental institutions and functions with ACA accreditation by the total number of Departmental institutions.
8. **Scope:** Displays as a total for the Department and again by function.
9. **Caveats:** None.
10. **Responsible Person:**
Jeff Travis, Chief of Operations, Office of Adult Services, jtravis@corrections.state.la.us,
Phone: 225-342-9711, Fax: 225-342-3349.



Performance Indicator Documentation

Program: Office of the Secretary

Objective II.1: Increase communications with crime victims on an annual basis

Indicator Name: Number of crime victim notification requests (first contacts only)

LaPAS PI Code: 10708

1. **Type and Level:** Key; Output.
2. **Rationale:** Law and policy provide that victims are treated with dignity, respect, courtesy and sensitivity, and that rights extended to victims are honored and protected in a manner no less vigorous than the protection afforded criminal defendants (R.S. 46:1841). The Crime Victims Services Bureau operated within the DPS&C provides crime victims and their family members information about the offender who caused them harm.
3. **Use:** Used for internal decision making.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Yes.
6. **Data Source, Collection, and Reporting:** Office of the Secretary, Crime Victim Services Bureau collects this information on a monthly basis through the C-05-001 report.
7. **Calculation Methodology:** Cumulative count of first contact notification requests.
8. **Scope:** Aggregate.
9. **Caveats:** The data reflects only first contact notification responses.
10. **Responsible Person:**
Jean Wall, Executive Staff Officer, jwall@corrections.state.la.us.



Performance Indicator Documentation

Program: Office of the Secretary

Objective II.1: Increase communications with crime victims on an annual basis

Indicator Name: Number of victims notified of release from custody (full term death, other)

LaPAS PI Code: New

1. **Type and Level:** Key; Output.
2. **Rationale:** Law and policy provide that victims are treated with dignity, respect, courtesy and sensitivity, and that rights extended to victims are honored and protected in a manner no less vigorous than the protection afforded criminal defendants (R.S. 46:1841). The Crime Victims Services Bureau operated within the DPS&C provides crime victims and their family members information about the offender who caused them harm.
3. **Use:** Used for internal decision making.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Yes.
6. **Data Source, Collection, and Reporting:** Office of the Secretary, Crime Victim Services Bureau collects this information on a monthly basis through the C-05-001 report.
7. **Calculation Methodology:** Cumulative count of all notification requests.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Jean Wall, Executive Staff Officer, jwall@corrections.state.la.us.



Performance Indicator Documentation

Program: Office of the Secretary

Objective II.2: Increase the number of offenders participating in accountability exercises or dialogue on an annual basis

Indicator Name: Number of offenders participating in Victim Offender Dialogue

LaPAS PI Code: New

1. **Type and Level:** Key; Output.
2. **Rationale:** A stated goal of the DPS&C is to provide offenders with the opportunity for change. The Victim Offender Dialogue program provides an opportunity for victims to meet with an offender with the assistance of trained facilitators. This program is available, at a victim's request, for offenders who demonstrate motivation for change and the desire to participate in the program.
3. **Use:** Used for internal decision making.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Yes.
6. **Data Source, Collection, and Reporting:** Office of the Secretary, Crime Victims Services Bureau, collects this information annually.
7. **Calculation Methodology:** Cumulative count of all offenders who participated in, or are participating in, victim offender dialogue during the year.
8. **Scope:** Aggregate.
9. **Caveats:** The data reflects only first contact notification responses.
10. **Responsible Person:**
Jean Wall, Executive Staff Officer, jwall@corrections.state.la.us.



Performance Indicator Documentation

Program: Office of the Secretary

Objective II.2: Increase the number of offenders participating in accountability exercises or dialogue on an annual basis

Indicator Name: Number of offenders participating in Accountability Letter program

LaPAS PI Code: New

1. **Type and Level:** Key; Output.
2. **Rationale:** This program is designed specifically to address the harm that an offender's acts have caused others, and is firmly rooted in the concepts of offender responsibility and accountability.
3. **Use:** Used for internal decision making.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Yes.
6. **Data Source, Collection, and Reporting:** Office of the Secretary, Crime Victim Services Bureau collects this information annually.
7. **Calculation Methodology:** Cumulative count of all offenders who participated in the Accountability Letter Program during the year.
8. **Scope:** Aggregate.
9. **Caveats:** The data reflects only first contact notification responses.
10. **Responsible Person:**
Jean Wall, Executive Staff Officer, jwall@corrections.state.la.us.



Performance Indicator Documentation

Program: Office of the Secretary

Objective III.1: Increase reentry & pre-release preparation for offenders housed in state prison facilities on an annual basis

Indicator Name: Number enrolled in pre-release programming

LaPAS PI Code: New

1. **Type and Level:** Key; Output.
2. **Rationale:** Louisiana law and DPS&C policy require that each releasing offender participate in 100 hours of pre-release programming prior to the offender's release from incarceration.
3. **Use:** Used for internal decision making.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Yes.
6. **Data Source, Collection, and Reporting:** Office of the Secretary, Office of Offender Reentry, collects this information on a monthly basis.
7. **Calculation Methodology:** Cumulative count of all offenders who participated in Pre-Release programming during the year.
8. **Scope:** Aggregate.
9. **Caveats:** None
10. **Responsible Person:**
Whalen Gibbs, Assistant Secretary/Office of Offender Reentry,
wgibbs@corrections.state.la.us.



Performance Indicator Documentation

Program: Office of the Secretary

Objective III.2: Increase the number of local level reentry and day reporting centers on an annual basis

Indicator Name: Number of local reentry centers

LaPAS PI Code: New

1. **Type and Level:** Key; Input.
2. **Rationale:** To expand efforts and focus on state offenders housed in local jail facilities to ensure reentry preparation.
3. **Use:** Used for internal decision making.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Yes.
6. **Data Source, Collection, and Reporting:** Office of the Secretary, Office of Offender Reentry, collects this information on a monthly basis.
7. **Calculation Methodology:** Cumulative number of Reentry Programs providing reentry services and pre-release curriculum for offenders housed at the local level.
8. **Scope:** Aggregate.
9. **Caveats:** None
10. **Responsible Person:**
Rhett Covington, Deputy Assistant Secretary/Office of Offender Reentry,
rcovington@corrections.state.la.us.



Performance Indicator Documentation

Program: Office of the Secretary

Objective III.1: Increase the number of local level reentry and day reporting centers on an annual basis

Indicator Name: Number of local day reporting centers

LaPAS PI Code: New

1. **Type and Level:** Key; Input.
2. **Rationale:** To expand efforts and focus on state offenders housed in local jail facilities to ensure reentry preparation.
3. **Use:** Used for internal decision making.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Yes.
6. **Data Source, Collection, and Reporting:** Office of the Secretary, Office of Offender Reentry, collects this information on a monthly basis.
7. **Calculation Methodology:** Cumulative number of Day Reporting Centers providing services to offenders on supervision.
8. **Scope:** Aggregate.
9. **Caveats:** None
10. **Responsible Person:**
Rhett Covington, Deputy Assistant Secretary/Office of Offender Reentry,
rcovington@corrections.state.la.us.



Performance Indicator Documentation

Program: Office of Management and Finance

Objective I.1: Reduce by 1% the percentage of budget units having repeat audit findings from the Legislative Auditor by 2016

Indicator Name: Percentage of budget units having repeat audit findings from the Legislative Auditor

LaPAS PI Code: 6514

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Shows areas of concern based on areas of focus provided by the Legislative Auditor.
3. **Use:** Budget units that have repeat audit findings are serious areas of concern. Additional controls and resources must be implemented or allocated to correct the problem. Provides a guide for resource allocation and decision making.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Legislative Audit report.
6. **Data Source, Collection, and Reporting:** Legislative Auditor.
7. **Calculation Methodology:** Divide total number of budget units having repeat findings by total units.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Ron Granier, Deputy Undersecretary, rgranier@corrections.state.la.us.



Performance Indicator Documentation

Program: Office of Management and Finance

Objective I.2: Receive 100% of possible credit from the Office of Risk Management on annual premiums

Indicator Name: Percent of annual premium credited from the Office of Risk Management

LaPAS PI Code: 20666

1. **Type and Level:** Supporting; Output.
2. **Rationale:** This indicator provides insight into the safety and security of Corrections facilities and operations. If the Department is unable to achieve 100% credit, it indicates that there are risk management issues that need to be addressed. In addition, the dollars that are returned to the Department can be utilized as additional resources for areas needing funding.
3. **Use:** This is used for internal decision making as well as for performance-based budgeting.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Valid.
6. **Data Source, Collection, and Reporting:** Office of Risk Management.
7. **Calculation Methodology:** Divide the total ORM premium saved by the total budgeted ORM premium.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Joey Bielkiewicz, Fiscal Officer, jbielk@corrections.state.la.us.



Performance Indicator Documentation

Program: Office of Adult Services

Objective I.1: Maintain 99% of adult institution design capacity through 2016

Indicator Name: Total bed capacity, all adult institutions, at end of fiscal year

LaPAS PI Code: 1493

1. **Type and Level:** Key; Input.
2. **Rationale:** Numerous factors affect the number of persons incarcerated and the demand for prison beds. Changes in society's expectations reflected in new and amended laws directly affect the number and type of admissions to incarceration, the length of sentence to be served, and the number of beds needed to accommodate the numbers. There must be enough bed capacity to accommodate all inmates in adult institutions.
3. **Use:** Total bed capacity is used for internal decision making to effectively manage and allocate resources and if necessary, the redistribution of inmate population. It can also be used to ensure that policy regarding bed space requirements is being followed.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Secretary's Office provides this data for the Department.
6. **Data Source, Collection, and Reporting:** Total bed capacity is reported via the monthly current State inmate population report.
7. **Calculation Methodology:** Summation of the number of beds from all adult institutions.
8. **Scope:** Displayed by institution.
9. **Caveats:** None.
10. **Responsible Person:**
Jeff Travis, Chief of Operations, Office of Adult Services, jtravis@corrections.state.la.us,
Phone: 225-342-9711



Performance Indicator Documentation

Program: Office of Adult Services

Objective I.1: Maintain 99% of adult institution design capacity through 2016

Indicator Name: Offender population as a percentage of maximum design capacity

LaPAS PI Code: 1494

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Operating at or very near to capacity ensures maximum space/cost efficiency. This also ensures that the institutions are operating at maximum design capacity.
3. **Use:** This is used for internal decision making to effectively manage and allocate resources and if necessary, the redistribution of inmate population. It can also be used to ensure that policy regarding bed space requirements is being followed. This is also an important factor in making budgeting decisions and projections.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Valid.
6. **Data Source, Collection, and Reporting:** Total bed capacity is reported via the monthly current State inmate population report.
7. **Calculation Methodology:** Divide offender population by maximum design capacity.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Jeff Travis, Chief of Operations, Office of Adult Services jtravis@corrections.state.la.us,
Phone: 225-342-9711.



Performance Indicator Documentation

Program: Office of Adult Services

Objective II.1: Increase the number of offenders receiving GED and vo-tech certificates by 5% by 2016

Indicator Name: System-wide number receiving GED

LaPAS PI Code: 1509

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Education is a key component in reducing recidivism. Inmates who possess the characteristics that allow them to successfully function in an educational setting and complete an educational program are more likely to be able to function in society upon release and not recidivate.
3. **Use:** Internal decision making on expansion or contraction of programs and staffing.
4. **Clarity:** GED = General Equivalency Diploma.
5. **Validity, Reliability, and Accuracy:** Unified tracking system. Valid.
6. **Data Source, Collection, and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Summation of the number receiving GED from all adult institutions.
8. **Scope:** OIS aggregate.
9. **Caveats:** None.
10. **Responsible Persons:**
Robert Henderson, Warden, PCC, rhenders@corrections.state.la.us;
Burl Cain, Warden, LSP, wardencain@corrections.state.la.us;
Terry Terrell, Warden, ALC, waterrell@corrections.state.la.us;
Jim Rogers Warden, LCIW, jrogers@corrections.state.la.us;
Tim Wilkinson, Warden, WNC, twilkinson@corrections.state.la.us;
Lynn Cooper, Warden, AVC, lcooper@corrections.state.la.us;
Steve Rader, Warden, DCI, srader@corrections.state.la.us;
Keith Deville, Warden, JLDCC, kdeville@corrections.state.la.us;
Howard Prince, Warden, EHCC, hprince@corrections.state.la.us;
Jerry Goodwin, Warden, DWCC, jgoodwin@corrections.state.la.us;
Robert Tanner, Warden, RCC, rtanner@corrections.state.la.us.



Performance Indicator Documentation

Program: Office of Adult Services

Objective II.1: Increase the number of offenders receiving GED and vo-tech certificates by 5% by 2016

Indicator Name: System-wide number receiving vo-tech certificate

LaPAS PI Code: 1511

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Education is a key component in reducing recidivism. Inmates who possess the characteristics that allow them to successfully function in an educational setting and complete an educational program are more likely to be able to function in society upon release and not recidivate.
3. **Use:** Internal decision making on expansion or contraction of programs and staffing.
4. **Clarity:** Vo-tech certificate = certification of completion of vocational training program
5. **Validity, Reliability, and Accuracy:** Unified tracking system. Valid.
6. **Data Source, Collection, and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Summation of the number receiving vo-tech certificates from all adult institutions.
8. **Scope:** OIS aggregate.
9. **Caveats:** None.
10. **Responsible Party:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us



Performance Indicator Documentation

Program: Office of Adult Services

Objective II.1: Increase the number of offenders receiving GED and vo-tech certificates by 5% by 2016

Indicator Name: Percentage of the eligible population participating in educational activities

LaPAS PI Code: 6517

1. **Type and Level:** Key; Output.
2. **Rationale:** Measures the interest in adult basic education programs.
3. **Use:** Allows for trend analysis to determine interest in adult education programs and what can be done to increase the interest.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Trend analysis in Department meetings.
6. **Data Source, Collection, and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Calculate eligible participating divided by eligible population.
8. **Scope:** OIS aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us



Performance Indicator Documentation

Program: Office of Adult Services

Objective II.1: Increase the number of offenders receiving GED and vo-tech certificates by 5% by 2016

Indicator Name: Percentage of the eligible population on a waiting list for educational activities

LaPAS PI Code: 6518

1. **Type and Level:** Key; Output.
2. **Rationale:** Measures the interest in adult basic education programs.
3. **Use:** Allows for a trend analysis to determine budgeting needs for adult education.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Trend analysis in Department meetings.
6. **Data Source, Collection, and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Divide eligible population on waiting list by eligible population.
8. **Scope:** Displayed by institution.
9. **Caveats:** None.
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us



Performance Indicator Documentation

Program: Office of Adult Services

Objective II.1: Increase the number of inmates receiving GED and vo-tech certificates by 5% by 2016

Indicator Name: Percentage of offenders released who have a high school diploma, GED, or vo-tech certificate

LaPAS PI Code: 20670

1. **Type and Level:** Key; Output.
2. **Rationale:** Measures the interest in adult basic education programs.
3. **Use:** Allows for a trend analysis to determine budgeting needs for adult education.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Trend analysis in Department meetings.
6. **Data Source, Collection, and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Divide number of offenders released who have a high school diploma, GED, or vo-tech certificate by the total number of offenders released.
8. **Scope:** Displayed by institution.
9. **Caveats:** None.
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us



Performance Indicator Documentation

Program: Office of Adult Services

Objective III.1: Reduce recidivism by 5% by 2016

Indicator Name: Recidivism rate for offenders – systemwide

LaPAS PI Code: 10770

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Recidivism is a true outcome measure of the effectiveness of the programs of the Department of Corrections.
3. **Use:** Internal decision making on expansion or contraction of programs and staffing.
4. **Clarity:** None.
5. **Validity, Reliability, and Accuracy:** Valid.
6. **Data Source, Collection, and Reporting:** Information is collected in CAJUN and reported by Office of Information Services.
7. **Calculation Methodology:** Summation of adult offenders who return to custody following a conviction for a new felony or technical revocation of supervision after having been released from incarceration. (Five years after release)

Effective September 30, 2008, the calculation methodology has changed to conform to the recidivism counting rules established by the Association of State Correctional Administrators (ASCA). ASCA has developed a Performance Based Measures System that provides for “consistent and meaningful correctional performance measures for adult prisons” across the nation. <http://www.asca.net/>

The calculation methodology changes are:

1. An offender released to a detainer, deceased, or transferred to another jurisdiction is not included. (Result: A lower number of releases.)
2. An offender released multiple times during a calendar year is counted only once for his/her first release that calendar year. (Result: A lower number of releases.)
3. An offender is tracked for a period of sixty months following his/her release from incarceration. Currently an offender is tracked for a full five calendar years following the year of release. (Result: A lower number of returns.)



8. **Scope:** Aggregate.
9. **Caveats:** Data on recidivism must be analyzed over a period of years in order to be meaningful. Because this data is reported as a system-wide number, it will be reported under Adult Services. (Five years after release.)
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us



Performance Indicator Documentation

Program: Office of Adult Services

Objective III.1: Reduce recidivism by 5% by 2016

Indicator Name: Recidivism rate for offenders – State Facilities

LaPAS PI Code: 10770

11. **Type and Level:** Key; Outcome.
12. **Rationale:** Recidivism is a true outcome measure of the effectiveness of the programs of the Department of Corrections.
13. **Use:** Internal decision making on expansion or contraction of programs and staffing.
14. **Clarity:** None.
15. **Validity, Reliability, and Accuracy:** Valid.
16. **Data Source, Collection, and Reporting:** Information is collected in CAJUN and reported by Office of Information Services.
17. **Calculation Methodology:** Summation of adult offenders who return to custody following a conviction for a new felony or technical revocation of supervision after having been released from incarceration. (Five years after release)

Effective September 30, 2008, the calculation methodology has changed to conform to the recidivism counting rules established by the Association of State Correctional Administrators (ASCA). ASCA has developed a Performance Based Measures System that provides for “consistent and meaningful correctional performance measures for adult prisons” across the nation. <http://www.asca.net/>

The calculation methodology changes are:

4. An offender released to a detainer, deceased, or transferred to another jurisdiction is not included. (Result: A lower number of releases.)
5. An offender released multiple times during a calendar year is counted only once for his/her first release that calendar year. (Result: A lower number of releases.)
6. An offender is tracked for a period of sixty months following his/her release from incarceration. Currently an offender is tracked for a full five calendar years following the year of release. (Result: A lower number of returns.)



18. **Scope:** Aggregate.
19. **Caveats:** Data on recidivism must be analyzed over a period of years in order to be meaningful. Because this data is reported as a system-wide number, it will be reported under Adult Services. (Five years after release.)
20. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us



Performance Indicator Documentation

Program: Office of Adult Services

Objective III.1: Reduce Recidivism by 5% by 2016

Indicator Name: Percentage of Reentry Accountability Plans that are current

LaPAS PI Code: New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Reentry Accountability Plans are required by policy on new offenders as part of the DPS&C reentry preparation program.
3. **Use:** Internal decision making.
4. **Clarity:** None.
5. **Validity, Reliability, and Accuracy:** Valid.
6. **Data Source, Collection, and Reporting:** Information is collected through the C-05-001 monthly reporting process.
7. **Calculation Methodology:** Percentage of all new offenders for whom a Reentry Accountability Plan was completed during the year.
8. **Scope:** Aggregate.
9. **Caveats:** None
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us.



Performance Indicator Documentation

Program: Office of Adult Services

Objective III.1: Reduce recidivism by 5% by 2016

Indicator Name: Percentage of total population enrolled in pre-release program.

LaPAS PI Code: New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Louisiana law and DPS&C policy provide that persons released from incarceration with the DPS&C are provided with certain fundamental resources in order to appreciably increase the likelihood of successful reentry into society.
3. **Use:** Internal decision making.
4. **Clarity:** None.
5. **Validity, Reliability, and Accuracy:** Valid.
6. **Data Source, Collection, and Reporting:** Information is collected through the C-05-001 monthly reporting process.
7. **Calculation Methodology:** Percentage of all releasing offenders for who were referred to community resources for housing.
8. **Scope:** Aggregate.
9. **Caveats:** None
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us.



Performance Indicator Documentation

Program: Office of Adult Services

Objective III.1: Reduce recidivism by 5% by 2016

Indicator Name: Of total releases, percentage of offenders referred to community resources for housing.

LaPAS PI Code: New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Louisiana law and DPS&C policy provide that persons released from incarceration with the DPS&C are provided with certain fundamental resources in order to appreciably increase the likelihood of successful reentry into society.
3. **Use:** Internal decision making.
4. **Clarity:** None.
5. **Validity, Reliability, and Accuracy:** Valid.
6. **Data Source, Collection, and Reporting:** Information is collected through the C-05-001 monthly reporting process.
7. **Calculation Methodology:** Percentage of all releasing offenders who were referred to community resources for housing.
8. **Scope:** Aggregate.
9. **Caveats:** None
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us.



Performance Indicator Documentation

Program: Office of Adult Services

Objective III.1: Reduce recidivism by 5% by 2016

Indicator Name: Of total releases, percentage of offenders referred to community resources for mental health counseling/treatment

LaPAS PI Code: New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Louisiana law and DPS&C policy provide that persons released from incarceration with the DPS&C are provided with certain fundamental resources in order to appreciably increase the likelihood of successful reentry into society.
3. **Use:** Internal decision making.
4. **Clarity:** None.
5. **Validity, Reliability, and Accuracy:** Valid.
6. **Data Source, Collection, and Reporting:** Information is collected through the C-05-001 monthly reporting process.
7. **Calculation Methodology:** Percentage of all releasing offenders who were referred to community resources for mental health counseling/treatment.
8. **Scope:** Aggregate.
9. **Caveats:** None
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us



Performance Indicator Documentation

Program: Office of Adult Services

Objective III.2: Reduce recidivism for IMPACT, educational, and faith-based participants by 5% by 2016

Indicator Name: Recidivism rate for IMPACT participants

LaPAS PI Code: 20678

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Recidivism is a true outcome measure of the effectiveness of the programs.
3. **Use:** Internal decision making on expansion or contraction of programs and staffing.
4. **Clarity:** None.
5. **Validity, Reliability, and Accuracy:** Valid.
6. **Data Source, Collection, and Reporting:** Information is collected in CAJUN and reported by Office of Information Services.
7. **Calculation Methodology:** Summation of IMPACT participants who return to custody following a conviction for a new felony or technical revocation of supervision after having been released from incarceration. (Five years after release)

Effective September 30, 2008, the calculation methodology has changed to conform to the recidivism counting rules established by the Association of State Correctional Administrators (ASCA). ASCA has developed a Performance Based Measures System that provides for “consistent and meaningful correctional performance measures for adult prisons” across the nation. <http://www.asca.net>

The calculation methodology changes are:

1. An offender released to a detainer, deceased, or transferred to another jurisdiction is not included. (Result: A lower number of releases.)
2. An offender released multiple times during a calendar year is counted only once for his/her first release that calendar year. (Result: A lower number of releases.)



3. An offender is tracked for a period of sixty months following his/her release from incarceration. Currently an offender is tracked for a full five calendar years following the year of release. (Result: A lower number of returns.)
8. **Scope:** Aggregate.
9. **Caveats:** Data on recidivism must be analyzed over a period of years in order to be meaningful.
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us.



Performance Indicator Documentation

Program: Office of Adult Services

Objective III.2: Reduce recidivism for IMPACT, educational, and faith-based participants by 5% by 2016

Indicator Name: Recidivism rate for inmates participating in educational programs

LaPAS PI Code: 20676

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Recidivism is a true outcome measure of the effectiveness of the programs.
3. **Use:** Internal decision making on expansion or contraction of programs and staffing.
4. **Clarity:** None.
5. **Validity, Reliability, and Accuracy:** OIS computation
6. **Data Source, Collection, and Reporting:** Information is collected in CAJUN and reported by Office of Information Services.
7. **Calculation Methodology:** Summation of offenders that return to incarceration divided by the number released for those participating in educational programs. (Five years after release)

Effective September 30, 2008, the calculation methodology has changed to conform to the recidivism counting rules established by the Association of State Correctional Administrators (ASCA). ASCA has developed a Performance Based Measures System that provides for “consistent and meaningful correctional performance measures for adult prisons” across the nation. <http://www.asca.net/>

The calculation methodology changes are:

1. An offender released to a detainer, deceased, or transferred to another jurisdiction is not included. (Result: A lower number of releases.)
2. An offender released multiple times during a calendar year is counted only once for his/her first release that calendar year. (Result: A lower number of releases.)



3. An offender is tracked for a period of sixty months following his/her release from incarceration. Currently an offender is tracked for a full five calendar years following the year of release. (Result: A lower number of returns.)
8. **Scope:** Aggregate.
9. **Caveats:** Data on recidivism must be analyzed over a period of years in order to be meaningful.
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us



Performance Indicator Documentation

Program: Office of Adult Services

Objective III.2: Reduce recidivism of those participating in faith-based programs by 5% by 2016

Indicator Name: Recidivism rate for inmates participating in faith-based programs

LaPAS PI Code: 20679

1. **Type and Level:** Key; Outcome.
2. **Rationale:** High recidivism rates result in higher costs. Therefore, the Department has implemented a faith-based initiative that helps inmates make positive, substantive change while in prison in an effort to reduce negative incidents upon release.
3. **Use:** Used for internal decision making and for performance-based budgeting purposes.
4. **Clarity:** None.
5. **Validity, Reliability, and Accuracy:** OIS calculations.
6. **Data Source, Collection, and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Summation of inmates that participated in the faith-based programs by the number that recidivate. (Five years after release)

Effective September 30, 2008, the calculation methodology has changed to conform to the recidivism counting rules established by the Association of State Correctional Administrators (ASCA). ASCA has developed a Performance Based Measures System that provides for “consistent and meaningful correctional performance measures for adult prisons” across the nation. <http://www.asca.net/>

The calculation methodology changes are:

1. An offender released to a detainer, deceased, or transferred to another jurisdiction is not included. (Result: A lower number of releases.)
2. An offender released multiple times during a calendar year is counted only once for his/her first release that calendar year. (Result: A lower number of releases.)



3. An offender is tracked for a period of sixty months following his/her release from incarceration. Currently an offender is tracked for a full five calendar years following the year of release. (Result: A lower number of returns.)
8. **Scope:** Aggregate.
9. **Caveats:** Because this data is reported as a system-wide number, it will be reported under Adult Services.
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us.



Performance Indicator Documentation

Program: Office of Adult Services

Objective III.2: Reduce the recidivism of sex offenders by 2% by 2016

Indicator Name: Recidivism of sex offenders

LaPAS PI Code: 20665

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Recidivism is the true outcome measure of the effectiveness of the programs targeted to sex offenders.
3. **Use:** Internal decision making on expansion or contraction of programs and staffing.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Yes.
6. **Data Source, Collection, and Reporting:** Information is collected in CAJUN and reported by Office of Information Services.
7. **Calculation Methodology:** Summation of sex offenders who return to custody following a conviction for a new felony or technical revocation of supervision after having been released from incarceration. (Five years after release)

Effective September 30, 2008, the calculation methodology has changed to conform to the recidivism counting rules established by the Association of State Correctional Administrators (ASCA). ASCA has developed a Performance Based Measures System that provides for “consistent and meaningful correctional performance measures for adult prisons” across the nation.
<http://www.asca.net/>

The calculation methodology changes are:

1. An offender released to a detainer, deceased, or transferred to another jurisdiction is not included. (Result: A lower number of releases.)
2. An offender released multiple times during a calendar year is counted only once for his/her first release that calendar year. (Result: A lower number of releases.)
3. An offender is tracked for a period of sixty months following his/her release from incarceration. Currently an offender is tracked for a full



five calendar years following the year of release. (Result: A lower number of returns.)

8. **Scope:** Aggregate.
9. **Caveats:** Data on recidivism must be analyzed over a period of years in order to be meaningful.
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us.



Performance Indicator Documentation

Program: Office of Adult Services

Objective III.3: Reduce the recidivism of sex offenders by 2% by 2016

Indicator Name: Percentage of sex offenders released who were reviewed by the Sex Offender Assessment Panel prior to release.

LaPAS PI Code: New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Law requires that the DPS&C facilitate the identification of those offenders who are sexually violent predators and child sexual predators.
3. **Use:** Internal decision making on expansion or contraction of programs and staffing.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Yes.
6. **Data Source, Collection, and Reporting:** Information is collected in CAJUN and reported by Office of Information Services.
7. **Calculation Methodology:** Number of sex offenders who were released from custody during the year that were reviewed by the Sex Offender Assessment Panel divided by the total number of sex offenders who were released.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us.



Performance Indicator Documentation

Program: Office of Adult Services

Objective III.3: Reduce the recidivism of sex offenders by 2% by 2016

Indicator Name: Percentage of sex offenders reviewed by the Sex Offender Assessment Panel who were recommended to sentencing court for consideration of designation as sexual violent predator and/or child sexual predator.

LaPAS PI Code: New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Law requires that the DPS&C facilitate the identification of those offenders who are sexually violent predators and child sexual predators.
3. **Use:** Internal decision making on expansion or contraction of programs and staffing.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Yes.
6. **Data Source, Collection, and Reporting:** Information is collected in CAJUN and reported by Office of Information Services.
7. **Calculation Methodology:** Number of sex offenders who were reviewed by the Sex Offender Assessment Panel who were recommended to sentencing court for consideration of designation as sexual violent predator and/or child sexual predator divided by the total number of sex offenders reviewed by the Sex Offender Assessment Panel.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us.



Performance Indicator Documentation

Program: Office of Adult Services

Objective IV.1: Reduce and maintain the number of escapes to zero by 2016, and apprehend all escapees at large

Indicator Name: Number of escapes

LaPAS PI Code: NEW

1. **Type and Level:** Key; Outcome (systemwide).
2. **Rationale:** Number of escapes shows the effectiveness of the security that is in place.
3. **Use:** Allows trend analysis to determine needed increases or decreases in security staff.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** C-05-001.
6. **Data Source, Collection, and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Summation of the number of escapes.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us.



Performance Indicator Documentation

Program: Office of Adult Services

Objective IV.1: Reduce the number of escapes to zero by 2016, and apprehend all escapees at large

Indicator Name: Number of apprehensions

LaPAS PI Code: NEW

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Shows the number of apprehensions of escapees at adult institutions.
3. **Use:** Provides the number of apprehensions of escapees at adult institutions.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** C-05-001.
6. **Data Source, Collection, and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Summation of the number of apprehensions.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us.



Performance Indicator Documentation

Program: Office of Adult Services

Objective VI.1: To provide constitutionally acceptable levels of health care that reflect community care standards and operate in an efficient and cost effective manner.

Indicator Name: Percentage of offenders with high blood pressure who were seen in chronic care clinic

LaPAS PI Code: New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Treatment of an offender's health condition is not limited by the resources and services available at the prison; however the health authority is responsible for ensuring that offender health care is equivalent to the standard of health care in the community.
3. **Use:** Provides the number of hypertensive offenders who were seen in chronic care clinic
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** C-05-001.
6. **Data Source, Collection, and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Number of offenders with high blood pressure who were seen in chronic care clinic divided by the total number of offenders with high blood pressure.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us.



Performance Indicator Documentation

Program: Office of Adult Services

Objective VI.1: To provide constitutionally acceptable levels of health care that reflect community care standards and operate in an efficient and cost effective manner.

Indicator Name: Percentage of offenders with heart disease who were seen in chronic care clinic

LaPAS PI Code: New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Treatment of an offender's health condition is not limited by the resources and services available at the prison; however the health authority is responsible for ensuring that offender health care is equivalent to the standard of health care in the community.
3. **Use:** Provides the number of offenders with heart disease who were seen in chronic care clinic
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** C-05-001.
6. **Data Source, Collection, and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Number of offenders with heart disease who were seen in chronic care clinic divided by the total number of offenders with heart disease.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us.



Performance Indicator Documentation

Program: Office of Adult Services

Objective VI.1: To provide constitutionally acceptable levels of health care that reflect community care standards and operate in an efficient and cost effective manner.

Indicator Name: Percentage of offenders with high asthma who were seen in chronic care clinic

LaPAS PI Code: New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Treatment of an offender's health condition is not limited by the resources and services available at the prison; however the health authority is responsible for ensuring that offender health care is equivalent to the standard of health care in the community.
3. **Use:** Provides the number of offenders with asthma who were seen in chronic care clinic
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** C-05-001.
6. **Data Source, Collection, and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Percentage of offenders with asthma who were seen in chronic care clinic divided by the total number of offenders with asthma.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us.



Performance Indicator Documentation

Program: Office of Adult Services

Objective VI.1: To provide constitutionally acceptable levels of health care that reflect community care standards and operate in an efficient and cost effective manner.

Indicator Name: Percentage of offenders with Hepatitis B or C who were seen in chronic care clinic

LaPAS PI Code: New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Treatment of an offender's health condition is not limited by the resources and services available at the prison; however the health authority is responsible for ensuring that offender health care is equivalent to the standard of health care in the community.
3. **Use:** Provides the number of offenders with Hepatitis B or C who were seen in chronic care clinic
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** C-05-001.
6. **Data Source, Collection, and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Number of offenders with Hepatitis B or C who were seen in chronic care clinic divided by the total number of offenders with Hepatitis B or C.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us.



Performance Indicator Documentation

Program: Office of Adult Services

Objective V.2: To provide efficient, onsite healthcare and to make only appropriate referrals to off-site care.

Indicator Name: Percent of emergency off-site admissions for emergency off-site medical trips

LaPAS PI Code: New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Treatment of an offender's health condition is not limited by the resources and services available at the prison; however the health authority is responsible for ensuring that referrals to off-site health services providers are made for offenders who need health care beyond on-site resources.
3. **Use:** Provides the number of admissions to off-site healthcare facilities
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** C-05-001.
6. **Data Source, Collection, and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Number of off-site admissions which result from an emergency off-site medical transport divided by total off-site admissions.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us.



Performance Indicator Documentation

Program: Office of Adult Services

Objective V.2: To provide efficient, onsite healthcare and to make only appropriate referrals to off-site care.

Indicator Name: Number of offender visits to non-DOC health care providers' clinics per 1,000 offenders (excluding telemedicine).

LaPAS PI Code: New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Treatment of an offender's health condition is not limited by the resources and services available at the prison; however the health authority is responsible for ensuring that referrals to off-site health services providers are made for offenders who need health care beyond on-site resources.
3. **Use:** Provides the number of visits to non-DOC health care providers' clinics per 1,000 offenders
4. **Clarity:** Excludes visits conducted via telemedicine.
5. **Validity, Reliability, and Accuracy:** C-05-001.
6. **Data Source, Collection, and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Summation of the visits to non-DOC health care providers' clinics divided by the offender population x 1,000
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us.



Performance Indicator Documentation

Program: Office of Adult Services

Objective V.2: To provide efficient, onsite healthcare and to make only appropriate referrals to off-site care.

Indicator Name: Number of offender visits conducted via telemedicine

LaPAS PI Code: 10781

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Treatment of an offender's health condition is not limited by the resources and services available at the prison; however the health authority is responsible for ensuring that referrals to off-site health services providers are made for offenders who need health care beyond on-site resources. Telemedicine allows an offsite physician to evaluate the patient while the patient remains at the prison, thoroughly saving expensive transport costs.
3. **Use:** Provides the number of visits conducted via telemedicine
4. **Clarity:** None.
5. **Validity, Reliability, and Accuracy:** C-05-001.
6. **Data Source, Collection, and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Summation of the health care visits to non-DOC health care providers' clinics conducted via telemedicine
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us.



Performance Indicator Documentation

Program: Office of Adult Services

Objective V.3: To develop an efficient discharge planning process to ensure continuity of care upon release with a focus on successful reentry into the community.

Indicator Name: Percentage of releasing offenders with HIV who have been approved for Aids Drug Assistance Program.

LaPAS PI Code: New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** When health care is transferred to providers in the community for releasing offenders, appropriate information should be shared with the new providers to ensure an offender's continuum of care.
3. **Use:** Provides the percentage of releasing offenders with HIV who have been approved for monetary assistance with medications.
4. **Clarity:** None.
5. **Validity, Reliability, and Accuracy:** C-05-001.
6. **Data Source, Collection, and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Number of releasing offenders with an HIV diagnosis who have been approved for monetary assistance with their HIV medications divided by total number of releasing offenders with HIV diagnosis.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us.



Performance Indicator Documentation

Program: Office of Adult Services

Objective V.3: To develop an efficient discharge planning process to ensure continuity of care upon release with a focus on successful reentry into the community.

Indicator Name: Percentage of releasing offenders on psychotropic medications who have been scheduled for follow-up appointment in the community prior to discharge.

LaPAS PI Code: New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** When health care is transferred to providers in the community for releasing offenders, appropriate information should be shared with the new providers to ensure an offender's continuum of care.
3. **Use:** Provides the percentage of releasing offenders on psychotropic medications who have been scheduled for follow-up appointment in the community prior to discharge.
4. **Clarity:** None.
5. **Validity, Reliability, and Accuracy:** C-05-001.
6. **Data Source, Collection, and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Number of releasing offenders on psychotropic medications who have been scheduled for follow-up appointment in the community prior to discharge divided by total number of offenders releasing on psychotropic medications.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us.



Performance Indicator Documentation

Program: Office of Adult Services

Objective VI.1: Identify offenders who require mental health treatment through a comprehensive evaluation process to include assessment of psychological symptoms and treatment history, psychological and personality functioning, cognitive functioning, academic achievement, and substance abuse risk; to develop an individualized treatment plan based on a multi-disciplinary approach to rehabilitation.

Indicator Name: Percentage of population identified with substance abuse or dependency diagnosis enrolled in substance abuse treatment.

LaPAS PI Code: New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** This indicator is necessary in order to identify the population most in need of residential substance abuse treatment, substance abuse counseling, or involvement in self-help programs
3. **Use:** Provides the percentage of the population with a substance abuse or dependency diagnosis who are enrolled in treatment.
4. **Clarity:** None.
5. **Validity, Reliability, and Accuracy:** C-05-001.
6. **Data Source, Collection, and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Number of total offender population with a substance abuse or dependency diagnosis who are enrolled in treatment divided by total number of offender population with a substance abuse or dependency diagnosis.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us.



Performance Indicator Documentation

Program: Office of Adult Services

Objective VI.1: Identify offenders who require mental health treatment through a comprehensive evaluation process to include assessment of psychological symptoms and treatment history, psychological and personality functioning, cognitive functioning, academic achievement, and substance abuse risk; to develop an individualized treatment plan based on a multi-disciplinary approach to rehabilitation.

Indicator Name: Percentage of population identified with a chronic mental health diagnosis enrolled in mental health treatment.

LaPAS PI Code: New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Offenders with severe mental illness or developmental disabilities require specialized care. These individuals may be a danger to self or others or be incapable of attending to their basic physiological needs.
3. **Use:** Provides the percentage of the population with a mental health diagnosis enrolled in mental health treatment.
4. **Clarity:** None.
5. **Validity, Reliability, and Accuracy:** C-05-001.
6. **Data Source, Collection, and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Number of total offender population with a chronic mental health diagnosis enrolled in mental health treatment divided by total number of offender population with a chronic mental health diagnosis.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us.



Performance Indicator Documentation

Program: Board of Pardons

Objective I.1: Increase the number of hearings by 5% by 2016

Indicator Name: Number of applications received

LaPAS PI Code: NEW

1. **Type and Level:** Supporting; Input.
2. **Rationale:** The Board of Pardons is essential to the Agency's efforts to maximize public safety in the most cost-effective way possible. It must ensure that only offenders who are rehabilitated are granted clemency. Savings arise from the cost differential between the average cost per day to incarcerate an adult and the average cost per day to supervise an offender on probation or parole.
3. **Use:** This is used for internal decision making as well as for analyzing cost savings arising from parole. Applications are screened before hearings are conducted, which should contribute to higher percentages over time.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Valid and accurate.
6. **Data Source, Collection, and Reporting:** Case Review report; Quarterly.
7. **Calculation Methodology:** Summation of applications.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Eileen McCarroll, emccarroll@corrections.state.la.us.



Performance Indicator Documentation

Program: Board of Pardons

Objective I.1: Increase the number of hearings by 5% by 2016

Indicator Name: Number of case hearings

LaPAS PI Code: 10458

1. **Type and Level:** Key; Outcome.
2. **Rationale:** The Board of Pardons is essential to the Agency's efforts to maximize public safety in the most cost-effective way possible. It must ensure that only offenders who are rehabilitated are granted clemency.
3. **Use:** This is used for internal decision making as well as for performance-based budgeting.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Valid and accurate.
6. **Data Source, Collection, and Reporting:** Case Review report; Quarterly.
7. **Calculation Methodology:** Summation of the number of case hearings.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Eileen McCarroll, emccarroll@corrections.state.la.us.



Performance Indicator Documentation

Program: Board of Parole

Objective: Increase the number of parole hearings conducted by 5% by 2016

Indicator Name: Number of parole revocation hearings conducted

LaPAS PI Code: 1491

1. **Type and Level:** Key; Outcome.
2. **Rationale:** The Board of Parole is essential to the Agency's efforts to maximize public safety in the most cost-effective way possible. It must ensure that only offenders who are rehabilitated are granted parole. Savings arise from the cost differential between the average cost per day to incarcerate an adult and the average cost per day to supervise an offender on probation or parole.
3. **Use:** This is used for internal decision making as well as for performance-based budgeting.
4. **Clarity:** None.
5. **Validity, Reliability, and Accuracy:** Valid and accurate.
6. **Data Source, Collection, and Reporting:** Case Review report; Quarterly.
7. **Calculation Methodology:** Summation of the number of parole revocation hearings conducted.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Linda Landry, lindalandry-PB@corrections.state.la.us.



Performance Indicator Documentation

Program: Board of Parole

Objective I.1: Increase the number of parole hearings conducted by 5% by 2016.

Indicator Name: Number of parole hearings conducted

LaPAS PI Code: 1490

1. **Type and Level:** Key; Outcome.
2. **Rationale:** The Board of Parole is essential to the Agency's efforts to maximize public safety in the most cost-effective way possible.
3. **Use:** This is used for internal decision making as well as for performance-based budgeting.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Valid and accurate.
6. **Data Source, Collection, and Reporting:** Case Review report; Quarterly.
7. **Calculation Methodology:** Summation of the number of case hearings.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Linda Landry, lindalandry-PB@corrections.state.la.us.



Performance Indicator Documentation

Corrections-Corrections Facilities

Program: Corrections - Correctional Facilities - Administrator

Objective I.1: Recruit, hire, train and retain skilled, competent and dedicated correctional officers.

Indicator Name: Percent of turnover of Corrections Security Officers

LaPAS PI Code: 20512, 20522, 20533, 20545, 20616, 20626, 20696, 20721, 20733, 20709

1. **Type and Level:** Key; Quality.
2. **Rationale:** To ensure adequate correctional officer line staffing for staff and offender safety.
3. **Use:** Internal management.
4. **Clarity:** None.
5. **Validity, Reliability, and Accuracy:** Valid and accurate
6. **Data Source, Collection, and Reporting:** C-05-001 monthly
7. **Calculation Methodology:** Number of correctional officers separating employment divided by total number of correctional officers employed
8. **Scope:** Information displayed as a total.
9. **Caveats:** None.
10. **Responsible Person:**
Tanisha Matthews, Human Resources Director, tmattthews@corrections.state.la.us,
Phone: 225-342-6620



Performance Indicator Documentation

Program: Corrections - Correctional Facilities - Incarceration

Objective: I.1 Minimize security breaches by maintaining the number of offenders per Corrections Security Officer through 2016

Indicator Name: Number of offenders per Corrections Security Officer

LaPAS PI Code: 1529, 1545, 1632, 1648, 1663, 1673, 1684, 1706, 1716, 1735, 1765, 20737

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Shows the number of offenders per Corrections Security Officer.
3. **Use:** Can be used by management to determine if there are staffing needs and to measure efficient use of resources.
4. **Clarity:** CSO = Corrections Security Officer. Security breaches include escapes. Includes the purchase of services at Allen Correctional Center and Winn Correctional Center (equivalent to Incarceration Program activities at all state operate prisons).
5. **Validity, Reliability, and Accuracy:** Requires an authorized document from units. Valid and accurate.
6. **Data Source, Collection, and Reporting:** Performance Indicator spreadsheet; Various.
7. **Calculation Methodology:** Institutional capacity divided by number of authorized CSO's (including rank) including job appointments.
8. **Scope:** Displayed by institution.
9. **Caveats:** None.
10. **Responsible Person(s):**
Joey Bielkiewicz, Budget Director, jbielk@corrections.state.la.us, 225-342-6571
Tanisha Matthews, Human Resource Director, tmattthews@corrections.state.la.us,
Phone: 225-342-6620.



Performance Indicator Documentation

Program: Corrections - Correctional Facilities -Incarceration

Objective I.1: Minimize security breaches by maintaining the number of inmates per Corrections Security Officer through 2016

Indicator Name: Average daily offender population

LaPAS PI Code: 20513, 20524, 20535, 20546, 20596, 20605, 20615, 20628, 20698, 20723, 20711, and 20738

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Shows the average offender population.
3. **Use:** Can be used by management to determine if there are staffing needs and to measure efficient use of resources.
4. **Clarity:** CSO = Corrections Security Officer. Security breaches include escapes. Includes the purchase of services at Allen Correctional Center and Winn Correctional Center (equivalent to Incarceration Program activities at all state operate prisons).
5. **Validity, Reliability, and Accuracy:** Requires an authorized document from units. Valid and accurate.
6. **Data Source, Collection, and Reporting:** Performance Indicator spreadsheet; Various.
7. **Calculation Methodology:** Year to date average of assigned number of inmates by facility per department weekly census.
8. **Scope:** Displayed by institution.
9. **Caveats:** None.
10. **Responsible Person:**
Joey Bielkiewicz, Budget Director, jbielk@corrections.state.la.us Phone: 225-342-6571



Performance Indicator Documentation

Program: Corrections - Correctional Facilities - Incarceration

Objective I.1: Minimize security breaches by maintaining the number of inmates per Corrections Security Officer through 2016

Indicator Name: Total number of hours of employee training

LaPAS PI Code: NEW

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Shows the total number of hours of employee training.
3. **Use:** Can be used by management to determine if there are staffing needs and to measure efficient use of resources.
4. **Clarity:** Includes the purchase of services at Allen Correctional Center and Winn Correctional Center (equivalent to Incarceration Program activities at all state operate prisons).
5. **Validity, Reliability, and Accuracy:** Valid and accurate.
6. **Data Source, Collection, and Reporting:** Monthly C-05-001 report
7. **Calculation Methodology:** Cumulative total of all training hours.
8. **Scope:** Aggregate
9. **Caveats:** None.
10. **Responsible Person:**
Robert Krieg, Training Director, rkrieg@corrections.state.la.us Phone: 225-342-6935



Performance Indicator Documentation

Program: Corrections - Correctional Facilities -Incarceration

Objective I.1: Minimize security breaches by maintaining the number of offenders per Corrections Security Officer through 2016

Indicator Name: Total number of offender on offender assaults

LaPAS PI Code: 10796, 10820, 10864, 10880, 10916, 10938, 10956, 11036, 11057, 11081, 11115

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Shows the total number of offender on offender assaults.
3. **Use:** Can be used by management to determine if there are staffing needs and to measure efficient use of resources.
4. **Clarity:** Includes the purchase of services at Allen Correctional Center and Winn Correctional Center (equivalent to Incarceration Program activities at all state operate prisons).
5. **Validity, Reliability, and Accuracy:** Valid and accurate.
6. **Data Source, Collection, and Reporting:** Monthly C-05-001 report
7. **Calculation Methodology:** Cumulative total of all offender on offender assaults on an annual basis.
8. **Scope:** Aggregate
9. **Caveats:** None.
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us.



Performance Indicator Documentation

Program: Corrections - Correctional Facilities - Incarceration

Objective I.1: Minimize security breaches by maintaining the number of offenders per Corrections Security Officer through 2016

Indicator Name: Total number of offender on staff assaults

LaPAS PI Code: 10797, 10819, 10863, 10879, 194 10937, 10955, ,11035, 11056, 11079, 11112

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Shows the total number of offender on staff assaults.
3. **Use:** Can be used by management to determine if there are staffing needs and to measure efficient use of resources.
4. **Clarity:** Includes the purchase of services at Allen Correctional Center and Winn Correctional Center (equivalent to Incarceration Program activities at all state operate prisons).
5. **Validity, Reliability, and Accuracy:** Valid and accurate.
6. **Data Source, Collection, and Reporting:** Monthly C-05-001 report
7. **Calculation Methodology:** Cumulative total of all offender on staff assaults on an annual basis.
8. **Scope:** Aggregate
9. **Caveats:** None.
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us.



Performance Indicator Documentation

Program: Incarceration

Objective II.1: To provide offenders with adequate education and vocational training to enable competition in the job market for gainful employment.

Indicator Name: Number of Certified Treatment and Rehabilitative Programs

LaPAS PI Code : New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Correctional education programs are designed to provide offenders with employment opportunities upon release.
3. **Use:** Internal decision making on expansion or contraction of programs and staffing.
4. **Clarity:** CTRP = Certified Treatment and Rehabilitation Programs. Includes the purchase of services at Allen Correctional Center and Winn Correctional Center (equivalent to Incarceration Program activities at all state operate prisons).
5. **Validity, Reliability, and Accuracy:** Valid.
6. **Data Source, Collection, and Reporting:** Information is collected by the Office of the Secretary and reported by Office of Information Services.
7. **Calculation Methodology:** Summation of all CTRP.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us.



Performance Indicator Documentation

Program: Corrections - Corrections Facilities -Incarceration

Objective II.1: To provide offenders with adequate education and vocational training to enable competition in the job market for gainful employment.

Indicator Name: Percent of population completing Certified Treatment and Rehabilitative Programs

LaPAS PI Code: New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Correctional education programs are designed to provide offenders with employment opportunities upon release.
3. **Use:** Internal decision making on expansion or contraction of programs and staffing.
4. **Clarity:** CTRP = Certified Treatment and Rehabilitation Programs. Includes the purchase of services at Allen Correctional Center and Winn Correctional Center (equivalent to Incarceration Program activities at all state operate prisons).
5. **Validity, Reliability, and Accuracy:** Valid.
6. **Data Source, Collection, and Reporting:** Information is collected in CAJUN and reported by Office of Information Services.
7. **Calculation Methodology:** Number of all participants completing CTRP divided by total offender population.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us.



Performance Indicator Documentation

Program: Corrections - Correctional Facilities -Incarceration

Objective II.1: To provide offenders with adequate education and vocational training to enable competition in the job market for gainful employment.

Indicator Name: Percent of population with a job assignment

LaPAS PI Code : New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Correctional education programs are designed to provide offenders with employment opportunities upon release. Relevant vocational training can occur through correctional industries, work assignments, apprenticeships, and on-the job training.
3. **Use:** Internal decision making on expansion or contraction of programs and staffing.
4. **Clarity:** Includes the purchase of services at Allen Correctional Center and Winn Correctional Center (equivalent to Incarceration Program activities at all state operate prisons).
5. **Validity, Reliability, and Accuracy:** Valid.
6. **Data Source, Collection, and Reporting:** Information is collected in CAJUN and reported by Office of Information Services.
7. **Calculation Methodology:** Number of total offender population with a job assignment divided by total offender population
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us



Performance Indicator Documentation

Program: Corrections - Correctional Facilities -Incarceration

Objective II.1: To provide offenders with adequate education and vocational training to enable competition in the job market for gainful employment.

Indicator Name: Percent of population enrolled in education/vocational programs that are within 3 years of work release eligibility date.

LaPAS PI Code : New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Correctional education programs are designed to provide offenders with employment opportunities upon release. Relevant vocational training can occur through correctional industries, work assignments, apprenticeships, and on-the job training.
3. **Use:** Internal decision making on expansion or contraction of programs and staffing.
4. **Clarity:** Includes the purchase of services at Allen Correctional Center and Winn Correctional Center (equivalent to Incarceration Program activities at all state operate prisons).
5. **Validity, Reliability, and Accuracy:** Valid.
6. **Data Source, Collection, and Reporting:** Information is collected in CAJUN and reported by Office of Information Services.
7. **Calculation Methodology:** Number of those enrolled in education programs who are within three years of their work release eligibility date divided by total offender population enrolled in education programs.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us



Performance Indicator Documentation

Program: Corrections - Correctional Facilities - Incarceration

Objective II.1: To provide offenders with adequate education and vocational training to enable competition in the job market for gainful employment.

Indicator Name: Percent of population assigned to Prison Enterprises jobs that are within 3 years of work release eligibility date.

LaPAS PI Code : New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Job training programs are designed to provide offenders with employment opportunities upon release.
3. **Use:** Internal decision making on expansion or contraction of programs and staffing.
4. **Clarity:** Includes the purchase of services at Allen Correctional Center and Winn Correctional Center (equivalent to Incarceration Program activities at all state operate prisons).
5. **Validity, Reliability, and Accuracy:** Valid.
6. **Data Source, Collection, and Reporting:** Information is collected in CAJUN and reported by Office of Information Services.
7. **Calculation Methodology:** Number of offenders assigned to Prison Enterprises jobs who are within 3 years of earliest release date (work release eligibility date) divided by total number of offenders assigned to Prison Enterprises jobs
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us.



Performance Indicator Documentation

Program: Corrections - Correctional Facilities -Incarceration

Objective II.1: To provide offenders with adequate education and vocational training to enable competition in the job market for gainful employment.

Indicator Name: Percent of population assigned to prison skilled trades (maintenance) jobs that are within 3 years of work release eligibility date.

LaPAS PI Code : New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Job training programs are designed to provide offenders with employment opportunities upon release.
3. **Use:** Internal decision making on expansion or contraction of programs and staffing.
4. **Clarity:** Includes the purchase of services at Allen Correctional Center and Winn Correctional Center (equivalent to Incarceration Program activities at all state operate prisons).
5. **Validity, Reliability, and Accuracy:** Valid.
6. **Data Source, Collection, and Reporting:** Information is collected in CAJUN and reported by Office of Information Services.
7. **Calculation Methodology:** Number of total population assigned to prison skilled trades jobs that are within 3 years from earliest release date (work release eligibility date) divided by total number assigned to prison skilled trades jobs.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us.



Performance Indicator Documentation

Program: Corrections – Correctional Facilities -Incarceration

Objective III.1: Ensure offender education regarding disease management in order to reduce by 1% the percentage of offenders with communicable diseases by unit by 2016.

Indicator Name: Percentage of offenders diagnosed with chronic disease by unit.

LaPAS PI Code: NEW

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Because of their serious nature, methods of transmission, and public sensitivity, communicable diseases require special attention. An ongoing education program for staff and offenders is critical to management and containment of these diseases. Due to former lifestyle of the offender population, chronic disease is prevalent and requires chronic care management for effective long-term treatment.
3. **Use:** Provides management with the percentage of the offender population diagnosed with a chronic disease.
4. **Clarity:** Chronic disease = a disease that is long-lasting or recurrent (i.e. asthma, diabetes, cardiovascular disease, cancer, etc.)

Includes the purchase of services at Allen Correctional Center and Winn Correctional Center (equivalent to Incarceration Program activities at all state operate prisons).

5. **Validity, Reliability, and Accuracy:** C-05-001.
6. **Data Source, Collection, and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Number of offenders with chronic diseases divided by total number of offenders by unit.
8. **Scope:** Aggregate.
9. **Caveats:** None.

10. **Responsible Person(s):**



Robert Henderson, Warden, PCC, rhenders@corrections.state.la.us;
Burl Cain, Warden, LSP, wardencain@corrections.state.la.us;
Terry Terrell, Warden, ALC, wtterrell@corrections.state.la.us;
Jim Rogers, LCIW, jrogers@corrections.state.la.us;
Tim Wilkinson, Warden, WNC, twilkinson@corrections.state.la.us;
Lynn Cooper, Warden, AVC, lcooper@corrections.state.la.us;
Steve Rader, Warden, DCI, srader@corrections.state.la.us;
Keith Deville, Warden, JLDCC, kdeville@corrections.state.la.us;
Howard Prince, Warden, EHCC, hprince@corrections.state.la.us;
Jerry Goodwin, Warden, DWCC, jgoodwin@corrections.state.la.us;
Robert Tanner, Warden, RCC, rtanner@corrections.state.la.us.



Performance Indicator Documentation

Program: Corrections - Correctional Facilities - Incarceration

Objective III.1: Ensure offender education regarding disease management in order to reduce by 1% the percentage of offenders with communicable diseases by unit by 2016.

Indicator Name: Percentage of offenders with communicable disease by unit.

LaPAS PI Code: 20517, 20528, 20539, 20550, 20600, 20609, 20620, 20629, 20703, 20727, 20715, and 20750

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Because of their serious nature, methods of transmission, and public sensitivity, communicable diseases require special attention. An ongoing education program for staff and offenders is critical to management and containment of these diseases.
3. **Use:** Provides the percentage of the offender population diagnosed with a communicable disease.
4. **Clarity:** None.
5. **Validity, Reliability, and Accuracy:** C-05-001.
6. **Data Source, Collection, and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Number of offenders with communicable diseases divided by total number of offenders by unit.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person(s):**
Robert Henderson, Warden, PCC, rhenders@corrections.state.la.us;
Burl Cain, Warden, LSP, wardencain@corrections.state.la.us;
Terry Terrell, Warden, ALC, wtterrell@corrections.state.la.us;
Jim Rogers Warden, LCIW, jrogers@corrections.state.la.us;
Tim Wilkinson, Warden, WNC, twilkinson@corrections.state.la.us;
Lynn Cooper, Warden, AVC, lcooper@corrections.state.la.us;
Steve Rader, Warden, DCI, srader@corrections.state.la.us;
Keith Deville, Warden, JLDCC, kdeville@corrections.state.la.us;
Howard Prince, Warden, EHCC, hprince@corrections.state.la.us;



DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS – CORRECTIONS SERVICES
STRATEGIC PLAN FY 2011-12 to FY 2015-16

Jerry Goodwin, Warden, DWCC, jgoodwin@corrections.state.la.us;
Robert Tanner, Warden, RCC, rtanner@corrections.state.la.us.



Performance Indicator Documentation

Program: Corrections - Correctional Facilities - Incarceration

Objective IV.1: Maintain average occupancy levels through 2016

Indicator Name: Number of persons processed through the Reception Centers annually

LaPAS PI Code: 22400(LCIW), 1726 (EHCC)

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Proper diagnostic services upon entry into incarceration assesses risks that balance security requirements with the offender's program needs.
3. **Use:** Provides the information necessary to make staffing and security decisions.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Trend analysis and Department meetings to review and discuss.
6. **Data Source, Collection, and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Cumulative total of the number of persons processed through the Reception Centers annually.
8. **Scope:** Displayed by institution.
9. **Caveats:** None.
10. **Responsible Person(s):**
Jim Rogers, Warden, LCIW, jrogers@corrections.state.la.us;
Howard Prince, Warden, EHCC, hprince@corrections.state.la.us;



Performance Indicator Documentation

Program: Corrections - Correctional Facilities - Incarceration

Objective IV.1: Maintain average occupancy levels through 2016

Indicator Name: Number of Return to Incarceration Questionnaires completed during the reception process for offenders returning to secure custody in a DPS&C facility

LaPAS PI Code: New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Proper diagnostic services upon entry into incarceration assesses risks that balance security requirements with the offender's program needs.
3. **Use:** Provides the information necessary to make staffing and security decisions.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Trend analysis and Department meetings to review and discuss.
6. **Data Source, Collection, and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Summation of the number Reentry Questionnaires completed during the reception process annually
8. **Scope:** Displayed by institution.
9. **Caveats:** None.
10. **Responsible Person(s):**
Jim Rogers, Warden, LCIW, jrogers@corrections.state.la.us;
Howard Prince, Warden, EHCC, hprince@corrections.state.la.us;



Performance Indicator Documentation

Program: Corrections - Correctional Facilities – Incarceration
(EHCC/LCIW)

Objective IV.1: Maintain average occupancy levels by 2016

Indicator Name: Average occupancy

LaPAS PI Code: 22401(LCIW), 1727 (EHCC)

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Average occupancy measures the number of offenders who are able to access diagnostic services.
3. **Use:** Provides the information necessary to make staffing and security decisions.
4. **Clarity:** Includes the purchase of services at Allen Correctional Center and Winn Correctional Center (equivalent to Incarceration Program activities at all state operate prisons).
5. **Validity, Reliability, and Accuracy:** Trend analysis and Department meetings to review and discuss.
6. **Data Source, Collection, and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Average of total occupancy of reception center.
8. **Scope:** Displayed by institution.
9. **Caveats:** None.
10. **Responsible Person(s):**
Jim Rogers, Warden, LCIW, jrogers@corrections.state.la.us;
Howard Prince, Warden, EHCC, hprince@corrections.state.la.us;



Performance Indicator Documentation

Program: Probation and Parole - Administration and Support

Objective I.1: Maintain a low average cost per day per offender supervised by 2016

Indicator Name: Percentage of ACA accreditation maintained

LaPAS PI Code: 6574

1. **Type and Level:** Supporting; Quality.
2. **Rationale:** ACA accreditation forms the foundation of the Department's operations and is a continuing catalyst for productive change. In order to maintain accreditation, a unit must be found in compliance with 100% of the mandatory standards and a minimum of 90% of the non-mandatory standards.
3. **Use:** ACA standards can be used by internal management as a benchmark for Departmental performance. Standards are also used for performance-based budgeting purposes to identify savings that arise from compliance with standards (for example, significant savings in insurance premiums).
4. **Clarity:** ACA = American Correctional Association.
5. **Validity, Reliability, and Accuracy:** Accreditation involves an initial audit during which a unit is measured according to sets of mandatory and non-mandatory standards.
6. **Data Source, Collection, and Reporting:** Office of the Secretary.
7. **Calculation Methodology:** Divide the number of Departmental institutions and functions with ACA accreditation by the total number of Departmental institutions.
8. **Scope:** Displays as a total for the Department and again by function.
9. **Caveats:** None.
10. **Responsible Person:**
Genie Powers, Director, Probation and Parole, gpowers@corrections.state.la.us.



Performance Indicator Documentation

Program: Probation and Parole - Administration and Support

Objective I.1: Maintain a low average cost per day per offender supervised by 2016

Indicator Name: Average cost per day per offender supervised

LaPAS PI Code: 1747

1. **Type and Level:** Key; Quality.
2. **Rationale:** Probation and parole provides a cost effective alternative to further incarceration for those eligible for the program.
3. **Use:** Determine staffing and caseload levels.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Department monthly reports.
6. **Data Source, Collection, and Reporting:** Office of the Secretary.
7. **Calculation Methodology:** Divide the total cost by number of offenders supervised.
8. **Scope:** Displays as a total for the Department and again by function.
9. **Caveats:** There is no report generated showing this information.
10. **Responsible Person:**
Joey Bielkiewicz, Budget Director, jbielk@corrections.state.la.us, Phone: 225-342-6571



Performance Indicator Documentation

Program: Probation and Parole – Administration and Support

Objective I.2: Maintain a low average cost per day per offender supervised by 2016.

Indicator Name: Total number of hours of employee training

LaPAS PI Code: NEW

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Shows the total number of hours of employee training.
3. **Use:** Can be used by management to determine if there are staffing needs and to measure efficient use of resources.
4. **Clarity:** None
5. **Validity, Reliability, and Accuracy:** Valid and accurate.
6. **Data Source, Collection, and Reporting:** Monthly C-05-001 report
7. **Calculation Methodology:** Cumulative total of all training hours.
8. **Scope:** Aggregate
9. **Caveats:** None.
10. **Responsible Person:**
Genie Powers, Director, Probation and Parole, gpowers@corrections.state.la.us.



Performance Indicator Documentation

Program: Probation and Parole - Field Services

Objective I.1: Reduce the average caseload per agent by 5% in 2016

Indicator Name: Average caseload per agent (number of offenders)

LaPAS PI Code: 10695

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Shows the average number of cases under supervision per agent.
3. **Use:** Allows trend analysis.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Provided by Administrative Director; Quarterly.
6. **Data Source, Collection, and Reporting:** Probation and Parole.
7. **Calculation Methodology:** Divide the total number of cases by the total number of agents.
8. **Scope:** Displays information by agent.
9. **Caveats:** None.
10. **Responsible Person:**
Genie Powers, Director, Probation and Parole, gpowers@corrections.state.la.us.



Performance Indicator Documentation

Program: Probation and Parole - Field Services

Objective I.1: Reduce the average caseload per agent by 5% in 2016

Indicator Name: Average number of offenders under supervision

LaPAS PI Code: 1758

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Provides a number of total cases under supervision by the Division of Probation & Parole.
3. **Use:** Allows management to compare the number of offenders under supervision to the number of investigations that are conducted in order to decide resource allocation.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Provided by Probation and Parole.
6. **Data Source, Collection, and Reporting:** Probation and Parole; Quarterly.
7. **Calculation Methodology:** Calculation of average number of offenders under supervision.
8. **Scope:** Displays information for Probation and Parole.
9. **Caveats:** None.
10. **Responsible Person:**
Genie Powers, Director, Probation and Parole, gpowers@corrections.state.la.us.



Performance Indicator Documentation

Program: Probation and Parole - Field Services

Objective I.1: Reduce the average caseload per agent by 5% in 2016

Indicator Name: Total number of Probation and Parole cases closed

LaPAS PI Code: New

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Provides a number of cases closed to in order to evaluate staffing and officer caseload.
3. **Use:** Allows management to compare the number of offenders under supervision to the number of cases that are closed in order to determine maximum resource allocation.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Provided by Probation and Parole.
6. **Data Source, Collection, and Reporting:** Probation and Parole; Quarterly.
7. **Calculation Methodology:** Cumulative number of cases closed annually
8. **Scope:** Displays information for Probation and Parole.
9. **Caveats:** None.
10. **Responsible Person:**
Genie Powers, Director, Probation and Parole, gpowers@corrections.state.la.us.



Performance Indicator Documentation

Program: Probation and Parole - Field Services

Objective I.1: Reduce the average caseload per agent by 5% in 2016

Indicator Name: Percentage of cases closed that are satisfactory completions

LaPAS PI Code : New

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Provides a number by which to compare number of closed cases that were satisfactory closures
3. **Use:** Allows management to compare the number of cases closed that were satisfactory completions of the conditions of supervision to the total number of cases closed.
4. **Clarity:** Satisfactory completion – offender satisfactorily completed all terms and conditions of supervision.
5. **Validity, Reliability, and Accuracy:** Provided by Probation and Parole.
6. **Data Source, Collection, and Reporting:** Probation and Parole; Quarterly.
7. **Calculation Methodology:** Total number of cases closed that were satisfactory completions divided by total number of cases closed.
8. **Scope:** Displays information for Probation and Parole.
9. **Caveats:** None.
10. **Responsible Person:**
Genie Powers, Director, Probation and Parole, gpowers@corrections.state.la.us.



Performance Indicator Documentation

Program: Probation and Parole - Field Services

Objective I.1: Reduce the average caseload per agent by 5% in 2016

Indicator Name: Percentage of cases closed that are closed due to revocation

LaPAS PI Code: New

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Probation and parole supervision provides a cost effective alternative to further incarceration for those eligible for the program; provides a number by which to compare number of cases that are closed due to revocation as compared to total number of closed cases.
3. **Use:** Allows management to compare the number of cases closed due to revocation for violation of one or more conditions of supervision to the total number of cases closed in order to determine trends, manage and allocate resources in the most cost-effective way possible.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Provided by Probation and Parole.
6. **Data Source, Collection, and Reporting:** Probation and Parole; Quarterly.
7. **Calculation Methodology:** Number of cases closed that are closed due to revocation divided by total number of cases closed.
8. **Scope:** Displays information for Probation and Parole.
9. **Caveats:** None.
10. **Responsible Person:**
Genie Powers, Director, Probation and Parole, gpowers@corrections.state.la.us.



Performance Indicator Documentation

Program: Probation and Parole - Field Services

Objective I.1: Reduce the average caseload per agent by 5% in 2016

Indicator Name: Percentage of cases closed that are due to technical violations

LaPAS PI Code: New

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Probation and parole supervision provides a cost effective alternative to further incarceration for those eligible for the program.
3. **Use:** Allows management to compare the number of revocations that are due technical violations to the total number of revocations to determine effectiveness of sanctions
4. **Clarity:** Technical violation = failure to comply with one or more conditions of supervision.
5. **Validity, Reliability, and Accuracy:** Provided by Probation and Parole.
6. **Data Source, Collection, and Reporting:** Probation and Parole; Quarterly.
7. **Calculation Methodology:** Number of cases closed that are due to technical violations of supervision divided by total number of cases closed.
8. **Scope:** Displays information for Probation and Parole.
9. **Caveats:** None.
10. **Responsible Person:**
Genie Powers, Director, Probation and Parole, gpowers@corrections.state.la.us.



Performance Indicator Documentation

Program: Probation and Parole - Field Services

Objective I.1: Reduce the average caseload per agent by 5% in 2016

Indicator Name: Percentage of revocations that are due to new felony conviction.

LaPAS PI Code: New

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Provides the percentage of revocations that are due to a new felony conviction.
3. **Use:** Allows management to compare the percentage of revocations due to a new felony conviction to the total number of revocations to assess performance.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Provided by Probation and Parole.
6. **Data Source, Collection, and Reporting:** Probation and Parole; Quarterly.
7. **Calculation Methodology:** Number of offenders whose supervision is revoked due to a new felony conviction divided by total number of revocations
8. **Scope:** Displays information for Probation and Parole.
9. **Caveats:** None.
10. **Responsible Person:**
Genie Powers, Director, Probation and Parole, gpowers@corrections.state.la.us.



Performance Indicator Documentation

Program: Probation and Parole - Field Services

Objective I.2: Reduce the number of offenders returning to prison based on technical violations committed while on community supervision by 5% by 2016.

Indicator Name: Number of Revocations

LaPAS PI Code: New

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Provides the number of revocations
3. **Use:** Internal management
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Provided by Probation and Parole.
6. **Data Source, Collection, and Reporting:** Probation and Parole; Quarterly.
7. **Calculation Methodology:** Cumulative number of offenders whose supervision is revoked.
8. **Scope:** Displays information for Probation and Parole.
9. **Caveats:** None.
10. **Responsible Person:**
Genie Powers, Director, Probation and Parole, gpowers@corrections.state.la.us.



Performance Indicator Documentation

Program: Probation and Parole - Field Services

Objective I.2: Reduce the number of offenders returning to prison based on technical violations while on community supervision by 5% by 2016

Indicator Name: Number of offenders who are referred to Day Reporting Center as an alternative to incarceration

LaPAS PI Code: New

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Probation and parole provides a cost effective alternative to further incarceration for those eligible for the program
3. **Use:** To manage and allocate resources and to maximize public safety in the most cost-effective way possible
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Provided by Probation and Parole.
6. **Data Source, Collection, and Reporting:** Probation and Parole; Quarterly.
7. **Calculation Methodology:** Cumulative number of offenders who are referred to Day Reporting Center as an alternative to incarceration.
8. **Scope:** Displays information for Probation and Parole.
9. **Caveats:** None.
10. **Responsible Person:**
Genie Powers, Director, Probation and Parole, gpowers@corrections.state.la.us.



Performance Indicator Documentation

Program: Probation and Parole - Field Services

Objective I.2: Reduce the number of offenders returning to prison based on technical violations while on community supervision by 5% by 2016

Indicator Name: Number of offenders who complete a diversion or community alternative program as an alternative to long term incarceration

LaPAS PI Code: New

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Probation and parole provides a cost effective alternative to further incarceration for those eligible for the program
3. **Use:** To manage and allocate resources and to maximize public safety in the most cost-effective way possible
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Provided by Probation and Parole.
6. **Data Source, Collection, and Reporting:** Probation and Parole; Quarterly.
7. **Calculation Methodology:** Cumulative number of offenders who were referred to diversion program as an alternative to incarceration.
8. **Scope:** Displays information for Probation and Parole.
9. **Caveats:** None.
10. **Responsible Person:** Genie Powers, Director, Probation and Parole, gpowers@corrections.state.la.us.



Performance Indicator Documentation

Program: Local Housing of State Adult Offenders

Objective I.1: Utilize local facilities as cost-efficient alternatives to State institutions while reducing local recidivism rate by 5% by 2016

Indicator Name: Average number of State offenders housed per day in local facilities

LaPAS PI Code: 1781

1. **Type and Level:** Key; Output.
2. **Rationale:** Provides offender counts.
3. **Use:** Trend analysis and budget projections.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Department monthly reports.
6. **Data Source, Collection, and Reporting:** Office of Adult Services/ Accounting/ Budget Services; Weekly/Monthly.
7. **Calculation Methodology:** Cumulative average number of State offenders housed per day in local facilities.
8. **Scope:** Displayed by facility.
9. **Caveats:** Not applicable.
10. **Responsible Person:**
Office of Adult Services/Accounting/Budget Services.



Performance Indicator Documentation

Program: Local Housing of State Adult Offenders

Objective I.1: Utilize local facilities as cost-efficient alternatives to state institutions while reducing local recidivism rate by 5% by 2016

Indicator Name: Percentage of State adult inmate population housed in local facilities

LaPAS PI Code: 1783

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Provides data comparisons.
3. **Use:** Trend analysis and budget projections.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Computations by budget services.
6. **Data Source, Collection, and Reporting:** Budget Services.
7. **Calculation Methodology:** Divide State adult inmate population housed in local facilities by adult inmate population.
8. **Scope:** Cumulative Department calculations.
9. **Caveats:** Not applicable.
10. **Responsible Person:**
Joey Bielkiewicz, Budget Director, jbielk@corrections.state.la.us.



Performance Indicator Documentation

Program: Local Housing of State Adult Offenders

Objective I.1: Utilize local facilities as cost-efficient alternatives to State institutions while reducing recidivism rate by 5% by 2016

Indicator Name: Recidivism for offenders in local facilities

LaPAS PI Code: 20640

1. **Type and Level:** Key; Outcome.
2. **Rationale:** The recidivism rate is about the same for inmates residing in correctional facilities and in the Local Housing of Adult Offenders program. Therefore, in terms of major outcomes, this is a cost-effective alternative to traditional housing.
3. **Use:** Used in internal decision making and performance-based budgeting purposes.
4. **Clarity:** Not applicable.
5. **Validity, Reliability, and Accuracy:** Valid.
6. **Data Source, Collection, and Reporting:** OIS.
7. **Calculation Methodology:** Summation of the number of inmates housed in local facilities that recidivate. (Five years after release)

Effective September 30, 2008, the calculation methodology has changed to conform to the recidivism counting rules established by the Association of State Correctional Administrators (ASCA). ASCA has developed a Performance Based Measures System that provides for “consistent and meaningful correctional performance measures for adult prisons” across the nation. <http://www.asca.net/>

The calculation methodology changes are:

1. An offender released to a detainer, deceased, or transferred to another jurisdiction is not included. (Result: A lower number of releases.)
2. An offender released multiple times during a calendar year is counted only once for his/her first release that calendar year. (Result: A lower number of releases.)



3. An offender is tracked for a period of sixty months following his/her release from incarceration. Currently an offender is tracked for a full five calendar years following the year of release. (Result: A lower number of returns.)
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us.



Performance Indicator Documentation

Program: Local Housing of State Adult Offenders - Work Release

Objective I.1: Increase the number of Work Release participants by 5% by 2016

Indicator Name: Average cost per day per offender for contract Work Release

LaPAS PI Code: 21908

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Trending and staffing levels.
3. **Use:** Internal decision making on expansion or contraction of programs.
4. **Clarity:** None.
5. **Validity, Reliability, and Accuracy:** Valid.
6. **Data Source, Collection, and Reporting:** Purchasing/Contracts.
7. **Calculation Methodology:** Cost of housing work release offenders as reflected in Contract and Appropriations bill.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Joey Bielkiewicz, Budget Director, jbielk@corrections.state.la.us
Phone: 225-342-6571



Performance Indicator Documentation

Program: Local Housing of State Adult Offenders - Work Release

Objective I.1: Increase the number of Work Release participants by 5% by 2016

Indicator Name: Average cost per day per offender for non-contract Work Release

LaPAS PI Code: 21909

1. **Type and Level:** Key; Outcome
2. **Rationale:** Average cost per day is the measure of the cost effectiveness of the programs.
3. **Use:** Internal decision making on expansion or contraction of programs.
4. **Clarity:** None.
5. **Validity, Reliability, and Accuracy:** Valid.
6. **Data Source, Collection, and Reporting:** Appropriations bill.
7. **Calculation Methodology:** Cost of housing work release offenders per funding in Appropriations bill.
8. **Scope:** Aggregate.
9. **Caveats:** None
10. **Responsible Person:**
Joey Bielkiewicz, Budget Director, jbielk@corrections.state.la.us
Phone: 225-342-6571



Performance Indicator Documentation

Program: Local Housing of State Adult Offenders - Work Release

Objective I.1: Increase the number of Work Release participants by 5% by 2016

Indicator Name: Average number of persons in Work Release programs per day

LaPAS PI Code: 13840

1. **Type and Level:** Key; Outcome
2. **Rationale:** This is an efficiency measure of the program.
3. **Use:** Internal decision making on expansion or contraction of programs.
4. **Clarity:** None.
5. **Validity, Reliability, and Accuracy:** Valid.
6. **Data Source, Collection, and Reporting:** Information is collected in CAJUN and reported by Office of Information Services.
7. **Calculation Methodology:** Total number of participants divided by number of days in reporting period.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Jeff Travis, Chief of Operations, jtravis@corrections.state.la.us
Susan Poche, Chief Fiscal Officer, spoche@corrections.state.la.us
Joey Bielkiewicz, Budget Director, jbielk@corrections.state.la.us



Performance Indicator Documentation

Program: Local Housing of State Adult Offenders - Work Release

Objective: Increase the number of Work Release participants by 5% by 2016

Indicator Name: Recidivism rate for offenders who participated in work release program

LaPAS PI Code: 13840

1. **Type and Level:** Key; Outcome
2. **Rationale:** This is an efficiency measure of the program.
3. **Use:** Internal decision making on expansion or contraction of programs.
4. **Clarity:** None.
5. **Validity, Reliability, and Accuracy:** Valid.
6. **Data Source, Collection, and Reporting:** Information is collected in CAJUN and reported by Office of Information Services.
7. **Calculation Methodology:** Summation of sex offenders who return to custody following a conviction for a new felony or technical revocation of supervision after having been released from incarceration. (Five years after release)

Effective September 30, 2008, the calculation methodology has changed to conform to the recidivism counting rules established by the Association of State Correctional Administrators (ASCA). ASCA has developed a Performance Based Measures System that provides for “consistent and meaningful correctional performance measures for adult prisons” across the nation. <http://www.asca.net/>

The calculation methodology changes are:

- a. An offender released to a detainer, deceased, or transferred to another jurisdiction is not included. (Result: A lower number of releases.)
- b. An offender released multiple times during a calendar year is counted only once for his/her first release that calendar year. (Result: A lower number of releases.)



- c. An offender is tracked for a period of sixty months following his/her release from incarceration. Currently an offender is tracked for a full five calendar years following the year of release. (Result: A lower number of returns.)
- 8. **Scope:** Aggregate.
- 9. **Caveats:** Data on recidivism must be analyzed over a period of years in order to be meaningful.
- 10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us



Performance Indicator Documentation

Program: Local Housing State Adult Offenders - Reentry

Objective I.1: Provide pre-release education and transition services for offenders who have been committed to state custody and are housed in parish in local jails.

Indicator Name: Number of state offenders housed in local jails who completed reentry program prior to release.

LaPAS PI Code: New

1. **Type and Level:** Key; Outcome
2. **Rationale:** This is an efficiency measure of the program.
3. **Use:** Internal decision making on expansion or contraction of programs.
4. **Clarity:** None.
5. **Validity, Reliability, and Accuracy:** Valid.
6. **Data Source, Collection, and Reporting:** Information is collected in CAJUN and reported by Office of Information Services.
7. **Calculation Methodology:** Cumulative count for number of state offenders housed in local jails who completed reentry program prior to release.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Rhett Covington, Deputy Assistant Secretary, Office of Offender Reentry,
rcovington@corrections.state.la.us



Performance Indicator Documentation

Program: Local Housing of State Adult Offenders - Reentry

Objective I.1 Provide pre-release education and transition services for offenders who have been committed to state custody and are housed in parish in local jails.

Indicator Name: Recidivism rate for state offenders housed in local jails who complete the reentry programs.

LaPAS PI Code: 13840

1. **Type and Level:** Key; Outcome
2. **Rationale:** This is an efficiency measure of the program.
3. **Use:** Internal decision making on expansion or contraction of programs.
4. **Clarity:** None.
5. **Validity, Reliability, and Accuracy:** Valid.
6. **Data Source, Collection, and Reporting:** Information is collected in CAJUN and reported by Office of Information Services.
7. **Calculation Methodology:** Summation of the number of inmates housed in local facilities who complete the reentry and transition center programs that recidivate. (Five years after release)

Effective September 30, 2008, the calculation methodology has changed to conform to the recidivism counting rules established by the Association of State Correctional Administrators (ASCA). ASCA has developed a Performance Based Measures System that provides for “consistent and meaningful correctional performance measures for adult prisons” across the nation. <http://www.asca.net/>

The calculation methodology changes are:

- a. An offender released to a detainer, deceased, or transferred to another jurisdiction is not included. (Result: A lower number of releases.)
- b. An offender released multiple times during a calendar year is counted only once for his/her first release that calendar year. (Result: A lower number of releases.)



- c. An offender is tracked for a period of sixty months following his/her release from incarceration. Currently an offender is tracked for a full five calendar years following the year of release. (Result: A lower number of returns.)
- 8. **Scope:** Aggregate.
- 9. **Caveats:** None.
- 10. **Responsible Person:**
Dawson Andrews, OIS Director, tclair@corrections.state.la.us.



Performance Indicator Documentation

Program: Local Housing of State Adult Offenders- Reentry

Objective: Provide pre-release education and transition services for offenders who have been committed to state custody and are housed in parish in local jails.

Indicator Name: Number of state offenders housed in local jails who complete a certified treatment and rehabilitative programs while housed in local facility

LaPAS PI Code: 13840

1. **Type and Level:** Key; Outcome
2. **Rationale:** This is an efficiency measure of the program.
3. **Use:** Internal decision making on expansion or contraction of programs.
4. **Clarity:** None.
5. **Validity, Reliability, and Accuracy:** Valid.
6. **Data Source, Collection, and Reporting:** Information is collected in CAJUN and reported by Office of Information Services.
7. **Calculation Methodology:** Cumulative count for number of state offenders housed in local jails who complete a certified treatment and rehabilitative program while housed in local facility
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:**
Dawson Andrews, OIS Director, dandrews@corrections.state.la.us



Performance Indicator Documentation - PE

Program: Prison Enterprises

Objective I.1: Increase sales dollars by 5% by 2016

Indicator Name: Percentage increase or decrease in sales dollars

LaPAS PI Code: 20641

1. **Type and Level:** Key; Quality.
2. **Rationale:** To sustain profitability to support Prison Enterprises mission
3. **Use:** Used for internal management of our operations.
4. **Clarity:** This indicator represents information on sales.
5. **Validity, Reliability, and Accuracy:** Generated through financial statements and accounting reports which are audited by the Legislative Auditor
6. **Data Source, Collection, and Reporting:** The source of this information is job orders delivered and billed through our accounting software system. Data is reported and analyzed quarterly following the issuance of monthly financial statements.
7. **Calculation Methodology:** Automated
8. **Scope:** Aggregate. Can be broken down per each industry unit through source documentation.
9. **Caveats:** None
10. **Responsible Person:**
Accountant Manager, Prison Enterprises Headquarters, Phone: 225-342-6752,
Fax: 225-342-5556.



Performance Indicator Documentation

Program: Prison Enterprises

Objective I.1: Increase sales dollars by 5% by 2016

Indicator Name: Total dollar volume of sales

LaPAS PI Code: 20643

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Serves to compare sales volume by customers from year to year. Sales volume is extremely important in determining whether fixed costs are met and PE is supporting its mission
3. **Use:** Used both internally and externally. Allows management to target areas where sales suffer or determine best course of action in that category and how to allocate resources. Used externally to report the success of programs.
4. **Clarity:** Only certain operations can be enhanced through marketing and other efforts. Other sales volumes are determined by outside factors that cannot be controlled. Items are segregated between sales affected by marketing efforts and other sales.
5. **Validity, Reliability, and Accuracy:** Generated through financial statements and accounting reports which are audited by the Legislative Auditor.
6. **Data Source, Collection, and Reporting:** Financial statements generated by source documentation of jobs delivered and billed to customers. Financial statements are generated on a monthly basis.
7. **Calculation Methodology:** Automated; calculated through the accounting software system on an accrual basis.
8. **Scope:** Aggregate. Reported as a whole and by individual operating units.
9. **Caveats:** Although breakdown of sales per this PI is greater than that reported through financial statements, it requires even further breakdown and analysis to properly use for internal management decisions.
10. **Responsible Person:**
Accountant Manager, Prison Enterprises Headquarters, Phone: 225-342-6752,
Fax: 225-342-5556.



Performance Indicator Documentation

Program: Prison Enterprises

Objective I.2: Decrease percentage of customer complaints by 10% by 2016

Indicator Name: Percentage of customer complaints to orders delivered

LaPAS PI Code: 20641

1. **Type and Level:** Key; Quality.
2. **Rationale:** Job orders delivered without complaint increase customer confidence in the quality of our products and keeps unnecessary costs down allowing our pricing to remain competitive.
3. **Use:** Mostly used for internal management of our operations. This indicator helps identify recurring issues and at what point in the process (raw material procurement, manufacturing, shipping) they occur which then allows us to change the process to remedy the problem.
4. **Clarity:** This indicator represents information on job orders delivered through our industry operations.
5. **Validity, Reliability, and Accuracy:** This PI has not been specifically audited. We maintain a database of information through our accounting software system that is very reliable and easily reported.
6. **Data Source, Collection, and Reporting:** The source of this information is job orders delivered and billed through our accounting software system along with hard copies of any associated customer complaints on those jobs. Data is reported and analyzed quarterly following the issuance of monthly financial statements.
7. **Calculation Methodology:** PI is easily calculated by taking the number of complaints in a quarter and dividing by the number of jobs delivered in that same quarter.
8. **Scope:** Aggregate. Can be broken down per each industry unit through source documentation.
9. **Caveats:** Many complaints are the result of customer errors versus agency error. Customers may order wrong color, items too large, etc. These are still written up as complaints in order to properly track the jobs and head off similar issues in the future.



10. **Responsible Person:**

Customer Service Representative, Prison Enterprises Headquarters, Phone:
225-342-2559, Fax: 225-342-5556.



Performance Indicator Documentation

Program: Prison Enterprises

Objective I.2: Decrease percentage of customer complaints by 10% by 2016

Indicator Name: Percentage of orders damaged

LaPAS PI Code: 20643

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Customer satisfaction is not only an indicator of future profitability; it also indicates the dedication of the offenders to producing quality products.
3. **Use:** This is used for internal decision making as well as budget projections.
4. **Clarity:** None.
5. **Validity, Reliability, and Accuracy:** Internal validity.
6. **Data Source, Collection, and Reporting:** Internal database.
7. **Calculation Methodology:** Divide number of orders damaged by number of orders fulfilled.
8. **Scope:** Aggregate.
9. **Caveats:** Run the risk of dissatisfied customers not complaining and switching to a competitor without giving Prison Enterprise a chance to correct the situation.
10. **Responsible Person:**
Customer Service Representative, PE Headquarters, Phone: 225-342-2559,
Fax: 225-342-5556.



Performance Indicator Documentation

Program: Prison Enterprises

Objective I.3: Increase number of on time deliveries by 10% by 2016

Indicator Name: Percentage of orders delivered on or before promised delivery date

LaPAS PI Code: 20644

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Late deliveries create customer dissatisfaction and may lead to customers trying other vendors to meet their needs. We need to continually be aware of any problems in this area.
3. **Use:** Used internally by management to pinpoint problems in specific industries or the transportation unit. Allows us to devote necessary resources to remedy the problem.
4. **Clarity:** On-time deliveries are those jobs delivered on or before the original promised date.
5. **Validity, Reliability, and Accuracy:** This PI has not been specifically audited. Indicator is valid, reliable, and accurate as actual and promised delivery dates are maintained within our accounting software system along with the hard copy source documentation.
6. **Data Source, Collection, and Reporting:** Source of information is the promised and actual delivery dates of job orders billed through our accounting software system. The data is consistently reported and analyzed quarterly following the issuance of monthly financial statements.
7. **Calculation Methodology:** PI is easily calculated by the number of job orders delivered on time divided by the total number delivered in that same quarter.
8. **Scope:** Aggregate. Can be broken down per each industry per source documentation.
9. **Caveats:** Some late deliveries are due to customer changes to orders or inability to accept delivery on time by the customer.
10. **Responsible Person:**
Customer Service Representative, Prison Enterprises Headquarters, Phone: 225-342-2559, Fax: 225-342-5556.



Performance Indicator Documentation

Program: Prison Enterprises

Objective II.1: Increase the number of offenders working in PE programs by 5% by 2016

Indicator Name: Percentage of increase of offenders assigned to PE Programs

LaPAS PI Code: 20653

1. **Type and Level:** Key; Quality.
2. **Rationale:** PE programs provide meaningful job opportunities for offenders while incarcerated, as well as on-the job training which will assist the offender with resume' building in preparation for release..
3. **Use:** Internal
4. **Clarity:** None
5. **Validity, Reliability, and Accuracy:** C-05-001, monthly
6. **Data Source, Collection, and Reporting:** C-05-001, monthly
7. **Calculation Methodology:** Automated; calculated through the Offender Banking System
8. **Scope:** Aggregate
9. **Caveats:** None
10. **Responsible Person:**
Assistant Deputy Director, Phone: 225-342-5198, Fax: 225-342-5556.



Performance Indicator Documentation

Program: Prison Enterprises

Objective II.1: Increase the number of offenders working in PE programs by 5% by 2016

Indicator Name: Recidivism rate for offenders employed by PE

LaPAS PI Code: New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** PE programs provide meaningful job opportunities for offenders while incarcerated, as well as on-the job training which will assist the offender with resume' building in preparation for release.
3. **Use:** Internal and external
4. **Clarity:** None
5. **Validity, Reliability, and Accuracy:** C-05-001, monthly
6. **Data Source, Collection, and Reporting:** C-05-001, monthly
7. **Calculation Methodology:** **Calculation Methodology:** Summation of the number of recidivists who were housed in DOC facilities and who were assigned to PE programs prior to release from incarceration (Five years after release)

Effective September 30, 2008, the calculation methodology has changed to conform to the recidivism counting rules established by the Association of State Correctional Administrators (ASCA). ASCA has developed a Performance Based Measures System that provides for "consistent and meaningful correctional performance measures for adult prisons" across the nation. <http://www.asca.net/>

The calculation methodology changes are:

- a. An offender released to a detainer, deceased, or transferred to another jurisdiction is not included. (Result: A lower number of releases.)
- b. An offender released multiple times during a calendar year is counted only once for his/her first release that calendar year. (Result: A lower number of releases.)



- c. An offender is tracked for a period of sixty months following his/her release from incarceration. Currently an offender is tracked for a full five calendar years following the year of release. (Result: A lower number of returns.)
- 8. **Scope:** Aggregate
- 9. **Caveats:** None
- 10. **Responsible Person:**
Dawson, Andrews, OIS Director, dandrews@corrections.state.la.us



Performance Indicator Documentation

Program: Prison Enterprises

Objective: Maintain self sufficiency while ensuring continuity of operations to meet future obligations by limiting Cost of Sales increases to no more than 10% by 2016.

Indicator Name: Percentage of increase in cost of sales

LaPAS PI Code: New

1. **Type and Level:** Key; Quality.
2. **Rationale:** Sustain PE programs as they provide meaningful job opportunities while incarcerated, as well as on-the job training which will assist the offender with resume' building in preparation for release.
3. **Use:** Trend analysis
4. **Clarity:** None
5. **Validity, Reliability, and Accuracy:** Generated through financial statements and accounting reports which are audited by the Legislative Auditor
6. **Data Source, Collection, and Reporting:** Financial statements generated by source documentation of jobs delivered and billed to customers. Financial statements are generated on a monthly basis.
7. **Calculation Methodology:** Compiled and calculated through accounting software.
8. **Scope:** Aggregate; reported as a whole and by individual operating unit
9. **Caveats:** None
10. **Responsible Person:** Accountant Manager, Prison Enterprises, Phone: 225-342-6752, Fax: 225-342-5153

